

MINUTES OF
LANCASTER AIRPORT AUTHORITY
August 27, 2025

A special meeting of the Lancaster Airport Authority was held in-person and remotely using ZOOM on Wednesday, August 27, 2025. The meeting began at 8:30 am. Mr. James Cunningham, Chair, presided at the meeting and the following people attended:

Lancaster Airport Authority

Chair	James Cunningham
Vice-Chair	Matthew Brown
Secretary	Frank Vargish
Treasurer	Daniel Ruppert
Asst. Secretary/Asst. Treasurer	Casey Clugston

Counsel – Aaron Zeamer, Esquire of Russell, Krafft & Gruber, LLP

Lancaster Airport Authority Staff

Ed Foster – Executive Director
Cheryl Martin – Director, Finance & Administration
Austin Beiler – Director, Operations & Development
Open Position – General Manager, Alliance Aviation
Tony El-Adas – Manager, Lancaster Airline Service - Absent

VISITORS (In-Person & Virtual)

Jeff Hartz, Mead & Hunt
Jack Schuring, Lancaster Air Traffic Control Tower
David Pose, Venture Jets
Gary Shenk, Classic Air
Robin Palmer

PUBLIC COMMENT:

Mr. Cunningham began the meeting and thanked everyone for attending. He introduced members of the Authority and staff and recognized a quorum present. Mr. Cunningham then asked for any public comments from the meeting attendees. Mr. Cunningham encouraged anyone to get his attention throughout the meeting if desired.

AERONAUTICAL PROPERTY COMMITTEE:

MANHEIM TOWNSHIP INTERMUNICIPAL AGREEMENT – Manheim Township has required that the Lancaster Airport Authority install a pedestrian walking path to connect the Sheetz up to the new ALDI grocery store. The Township has applied for grant funds to provide the majority of the costs for the project, however, they will not be notified until November if the grant has been awarded. If it is not awarded, then the Township is requiring that the Airport Authority bear the cost of the project in full. The Township will design and construct it and request reimbursement from the Airport Authority as the project progresses.

The Township has required that this document is executed before any additional permits are issued as related to the Terminal Baggage Claim project and the Storage Hangar facility to be constructed at the SW end of the field. The estimated cost is anticipated to be as little as around \$85,000 to as much as \$315,000. The Board expressed concern that Township Staff appear to be treating the Airport as a developer instead of a cooperative government entity. Staff will continue to work with Township Staff to keep these projects moving forward.

The following resolution approves the draft agreement pending final approval of Counsel.

Resolution No. 32 of 2025
Manheim Township Intermunicipal Agreement
Installation of a Pedestrian Pathway

WHEREAS, Manheim Township has presented an Intermunicipal Agreement to the Lancaster Airport Authority, Lancaster, Pennsylvania, for a Pedestrian Path along Route 501/Lititz Pike; and

WHEREAS, Manheim Township will install and maintain the Pedestrian Path; and

WHEREAS, the Lancaster Airport Authority will provide the local share for the referenced project.

NOW THEREFORE BE IT RESOLVED that the Lancaster Airport Authority does hereby approve the Developer's Agreement for the Pedestrian Path; and

ALSO BE IT RESOLVED that the authorization of William E. Foster, Airport Director, to act as agent to execute any and all necessary documents relating to the aforementioned agreement, is hereby approved; and

ALSO BE IT RESOLVED a copy of the Agreement and the form of acceptance hereinbefore mentioned, is attached hereto and made a part of this Resolution.

Upon motion duly made by Mr. Vargish, seconded by Mr. Ruppert, and unanimously approved, the resolution was adopted and the agreement was approved upon final approval by Counsel.

ESSENTIAL AIR SERVICE ORDER REQUESTING PROPOSALS – The USDOT provided the submissions from airlines looking to provide EAS funded service to LNS. Mr. Foster and Mr. Hartz reviewed the pros and cons of each of the submissions. There were 10 submissions from 5 airlines. After a lengthy discussion, the Board requested that Staff draft a recommendation to be sent to the US DOT no later than September 17, 2025. The recommendation that the Board preferred is Option 1 with service provided by Skywest and Option 2 with service to be provided by Breeze. About 40% of the market share from the area travels to/through Chicago. With either option, they may request a proposal to provide above and below services which will expand the current airline service staff working hours as well as increase the bottom line. Any above and below services funded through EAS are not eligible for any abatements. Mr. Vargish moved, Mr. Brown seconded with all concurring to approve the recommendation.

PUBLIC COMMENT

Mr. Cunningham asked if any attendees had any additional comments or questions. No additional comments were received at this time.

DATE FOR NEXT MEETING

The date for the next regularly scheduled meeting is scheduled for Monday, September 15, 2025 at 3:30 p.m. in-person and by ZOOM. There being no further business to discuss, motion was duly made by Mr. Vargish, seconded by Mr. Ruppert, and unanimously approved, the meeting was adjourned.

Respectfully submitted,

Cheryl Martin
Recording Secretary