

MINUTES OF

LANCASTER AIRPORT AUTHORITY

September 28, 2022

A rescheduled shortened meeting of the Lancaster Airport Authority was held in-person and remotely using ZOOM on Monday, September 28, 2022. The meeting began at 4:00 p.m. Mr. James Cunningham, Chair, presided at the meeting and the following persons attended:

Lancaster Airport Authority

Chair	James Cunningham
Vice-Chair	Valerie Moul
Secretary	Matthew Brown
Treasurer	Amanda Lehman– Virtually
Asst. Secretary/Asst. Treasurer	Richard Stauffer – Virtually

Counsel – Aaron Zeamer, Esquire of Russell, Krafft & Gruber, LLP

Lancaster Airport Authority Staff

Ed Foster –Airport Director
Cheryl Martin – Finance Administrator
Austin Beiler – Facilities Administrator

PUBLIC COMMENT:

Mr. Cunningham began the meeting and thanked everyone for attending. He introduced members of the Authority and staff and recognized a quorum present. Mr. Cunningham then asked for any public comments from the meeting attendees. No additional comments were presented. He encouraged anyone, however, to get his attention throughout the meeting if desired.

EXECUTIVE SESSIONS

Mr. Cunningham announced that the Airport Authority held two executive sessions on September 1, 2022 and September 28, 2022 regarding the property located at 3350 and 3354 Lititz Pike, Lititz, Pennsylvania. No formal action occurred.

FACILITES COMMITTEE:

FAA PROJECT 48-2022 PENNDOT BOA MATCHING GRANT OFFER - the Lancaster Airport Authority staff applied for a matching grant for the Federal Grant 3-42-0049-048-2022 for which PennDOT – BOA will provide five percent (5%) of the total costs. The FAA provides for ninety percent (90%) and the Airport Authority is responsible for the remaining five percent (5%). The following resolution accepts the grant offer.

**Resolution No. 26 of 2022
PennDOT - Bureau of Aviation Grant Agreement
FAA Grant 3-72-0049-048-2022 Grant Match**

WHEREAS, the Commonwealth of Pennsylvania, Department of Transportation, tendered a Grant Agreement to the Lancaster Airport Authority, Lancaster, Pennsylvania, for the Rehabilitate RW 8-26, Phase VI (AIP 48-22) Project in the amount of \$8,333 for five percent (5%) of allowable costs at the Lancaster Airport; and

WHEREAS, this Grant must be accepted in the manner provided in the terms and in accordance with the regulations incorporated in the Grant Agreement by reference.

NOW THEREFORE BE IT RESOLVED the Lancaster Airport Authority does hereby accept the Grant Agreement for the above-referenced project at the Lancaster Airport, by the Commonwealth of Pennsylvania, as hereinafter set forth in the attached Grant Agreement pending Counsel’s review and approval; and

ALSO BE IT RESOLVED that the authorization of William E. Foster, Airport Director, to act as agent to execute any and all necessary documents relating to the aforementioned grant agreement and project, is hereby approved.

Upon motion duly made by Mr. Brown, seconded by Ms. Moul, the resolution was adopted and the grant were accepted. The required documentation to accept the grant with PennDOT – BOA will be submitted to fully execute the grant.

NON-AERONAUTICAL PROPERTY COMMITTEE:

THOMAS PROPERTY DISCUSSION: The property located at 3355 and 3354 Lititz Pike owned by Miriam Thomas is currently up for auction to be held Thursday, October 6, 2022. The Board has reviewed its location and feels it is important to try and acquire the property. A buyer’s agent has been requested to represent the Airport Authority at the auction. The following resolution approves the decision to move forward.

Resolution No. 27 of 2022
Authorizing Offer To Acquire 3350 and 3354 Lititz Pike, Manheim Township, Lancaster
County, Pennsylvania

WHEREAS, certain real property located at 3350 and 3354 Lititz Pike, Lititz, Pennsylvania 17543 (the “Property”) is scheduled to be offered for sale at public auction on October 6, 2022; and

WHEREAS, the Lancaster Airport Authority (the “Authority”) has deemed it to be desirable to attempt to purchase this Property at the auction for noise mitigation purposes and to ensure compatible land use adjacent to runway protection zones; and

WHEREAS, although it has been deemed desirable to acquire the Property, the Authority does not intend to take further action to acquire the Property via eminent domain in the event the Authority is not the successful bidder at the public auction;

WHEREAS, the Authority hereby desires to appoint an agent to act on its behalf at the auction.

NOW, THEREFORE, BE IT RESOLVED, that the Authority does hereby authorize Michel Glick, Buyer’s agent, to act as its agent to place a bid or bids to acquire the Property at the public auction for the sale of the Property; and

ALSO BE IT RESOLVED, that the Authority does hereby extend authority to Richard Glick to bid up to a maximum of Two Million One Hundred Thousand Dollars (\$2,100,000) to acquire the Property; and

BE IT FURTHER RESOLVED, that if the Authority is the high bidder and the Property is struck off at auction to the Authority, the Authority does hereby authorize Richard Glick, to act as its agent and to execute the Conditions of Sale and any and all necessary documents relating to the aforementioned auction of the Property.

Upon motion duly made by Mr. Brown, seconded by Ms. Moul, and unanimously approved, the resolution was adopted and the authorization to submit an offer was approved.

PUBLIC COMMENT

Mr. Cunningham asked if any attendees had any additional comments or questions. No additional comments were received at this time.

DATE FOR NEXT MEETING

The date for the next meeting is scheduled for Monday, October 17, 2022 at 3:30 p.m. in-person and by ZOOM. There being no further business to discuss, motion was duly made by Mr. Brown, seconded by Ms. Moul and unanimously approved, the meeting was adjourned.

Respectfully submitted,

Cheryl Martin
Recording Secretary